San Gabriel Valley Unit - C.B.O.A.

MEMBERSHIP REQUIREMENTS
2017-2018

The Unit will recognize two types of individual membership, **Qualified** and **Non-Qualified**:

A. A **Qualified Member** will meet the following minimum requirements annually:

1. Pay dues as required by the Unit.

2. Sign and return to the Secretary/Treasurer the Unit Agreement of Independent Contractor Status and Waiver of Liability. This is now included on the online member application that will be filled out by all members each year.

3. Attend a minimum of eighteen (18) hours of instruction if a continuing member, or a minimum of twenty (20) hours of instruction if an entering member or a returning member with more than one year of absence from the Unit.

4. Attain a minimum score of 80% on two of the following three items:
   a) The Study Guide (open book exam, 200 questions, online)
   b) The Classification Exam.
   c) The Classification Make-Up Exam.

5. Demonstrate floor competency in a manner designated by the instructional committee or Instructional Chairman and approved by the Board.

B. A **Non-Qualified Member** will have failed to complete one or more of requirements 3,4,5 in Section 3.A, and will remain a Non-Qualified Member until requirements 3,4,5 are met. **Dues paid after 10/16/17, will be for Non-Qualified membership.**

C. **Clarifications**

1. Anyone failing to meet requirements 1 or 2 in Section A above will not be considered a Unit member.

2. The Board may waive all or part of requirement 3 in Section A. above, and substitute a suitable requirement, at the written request of the Unit member to the Secretary/Treasurer. All substitute requirements must be met to attain or maintain Qualified Member status.

MEMBERSHIP REQUIREMENTS
2017-2018

C. **Clarifications, Cont.**

3. All or part of requirements 3 and 5 in Section A. above, may be met by attending the scheduled meetings or floor competency requirement of another C.B.O.A. Unit. Written verification of attendance at these meetings or floor competency requirement shall be signed by an officer of the C.B.O.A. Unit involved and forwarded by the Unit member to the Secretary/Treasurer for approval within ten (10) days each time another C.B.O.A. Unit meeting or floor competency requirement is attended by the Unit member. Failure to submit proper verification as described above or non-approval given by the Secretary/Treasurer will result in Non-Qualified Member status until said requirements are met.

Additional Requirements for Qualified Membership

1. All meetings will begin at 6:30 P.M. Members that arrive 30 minutes or later shall be considered absent. Missed meetings must be made up at the make-up meeting and/or made up at another Unit. The October 7, 2017 meeting will begin at 8:30 A.M.
2. Meetings made up at another C.B.O.A. Unit require written and signed/emailed documentation or email (to SGV Secretary) from an officer or Instructional Chair of the (other) Unit within 10 days of making up the meeting.
3. Study Guide must be completed online at: www.cboa.net/sangabrielvalley by Sunday, 10/22/2017 at 8:30pm. Classification Exam must be completed online at: www.cboa.net/sangabrielvalley 11/5/17, 8:30pm.
4. Members must adhere to the "No Show Policy" to maintain a Qualified Status.
5. A CBOA-SGV assigned CIF-SS High School game is an approved excuse for missing one (1) meeting only. Proof of assignment must be submitted to the Secretary/Treasurer with in 10 days of the missed meeting.
6. To remain qualified, all fees and/or fines for the Unit or the Assignor must be paid and current by December 10, 2017, 5:00 P.M.
7. Bounced checks will make any payment "NOT PAID" until paid via cash or cashier's check/money order PLUS a $30.00 returned check fee.
8. All exams must be completed by December 4, 2016, 8:30pm. The make up exam must be completed online at: www.cboa.net/sangabrielvalley by December 3, 2017. All instructional hours must be completed by January 8, 2018.
9. **Attendance of 3 SGV Unit meetings is mandatory**. This is in addition to attending an SGV Unit scrimmage to Demonstrate floor competency.

MEMBERSHIP REQUIREMENTS
2017-2018

Failure to comply with any of the above membership requirements will result in a member being placed on the NON-QUALIFIED list. All petitions or appeals to the Board are to be submitted electronically (email) to the Secretary/Treasurer. **NON-QUALIFIED members are at risk of having game assignments removed**. Any changes or variations from the requirements will need the approval of the Unit's Board of Directors.

Returning members (former SGV Unit members gone for more than 1 year)
Only a member returning from a BOD approved leave of absence may return as a member in good standing with ALL the benefits that were earned prior to leaving the Unit. A leave of absence shall not be more than ONE season. Any other returning member shall be treated as a new/entering member in terms of fees charged and hours required becoming a Qualified member. New/returning members may begin to officiate games after fees are paid and the member passes the Study Guide and Classification Exam and instruction hours are met. (If one of these exams is failed, the member must pass the make-up exam). The returning member would need to be observed and approved by the rating committee before being qualified/cleared/ to work varsity contests. Any member may appeal to the BOD in writing.

Play-off Qualifications

1. Play-off eligibility is listed in Section 9 of the Unit By-Laws.
2. Any member with a charged "NO SHOW" without a Board approved excuse shall not be eligible for SGV Unit play-off list.
3. To be considered for play-off nomination, members are to work a minimum of 10 varsity games.
4. Attend the SGV Unit Mandatory Play-Off Meeting.